



WEIGH WEST MARINE RESORT
TOFINO

Meetings & Events



In The
Harbour Lounge
& The
Chinook Room

"The perfect setting for work or play"

1-800-665-3922

www.weighwest.com

events@weighwest.com



- Amazing location overlooking the Browning Passage , Coastal Islands, Snow capped Mountains and Marine Harbour.
- HD Projector, Surround Sound, Digital Cable, Wi-Fi
- Coffee service, Buffets or custom tailored lunch / Dinner menus for any occasion

The perfect setting in the heart of Tofino...

“The Harbour Lounge & Chinook Room at the Weigh West Marine Resort are the perfect locations for your next meeting or event!”

The Harbour Room & the Chinook Room at the Weigh West Marine Resort are the perfect location for your next meeting or event. Overlooking the Browning Passage, Coastal Islands and snow-capped mountains these rooms can accommodate up to 90 people and are equipped with a large bar, surround sound system, HD projector screen, Blue Ray DVD Player, Digital Cable and Wi-Fi. Cedar beams are showcased throughout the Harbour Lounge, while a stone fireplace and nautical decorations add the finishing touches. The Chinook Room sits atop our Resort overlooking the Passage and coastal islands.

Courteous and professional staff.....

“Our courteous and professional staff are here to assist you in every aspect of your reception planning.....”

Our professional event staff will work diligently with you to ensure every aspect of your meeting or event is planned and executed to your expectations.

Room Configurations

“Our rooms can be custom configured to suit any meeting or event requirement.....”

Room Pricing

HARBOUR LOUNGE

\$125 Two Hours

\$250 Half Day

\$500 Full Day

CHINOOK ROOM

\$100 Two Hours

\$200 Half Day

\$400 Full Day



“The perfect setting for work or play”

Policies & Information

RENTAL FEES

Rental fees are due upon booking and are non-refundable. Rental fees cover the use of the function room, setup and take down of your function, the use of tables, chairs, table linens and use of a dance floor, if required. The rental fee excludes the use of the media equipment. This is an additional charge.

SERVICE FEES

Service fees apply for any attendants required for functions. A bartender must be employed for a minimum of five (5) hours and a maximum of ten (10) hours at a rate of \$200. Service staff must be employed for a minimum of four (4) hours and a maximum of ten (10) hours at the rate of \$150 per attendant. We require a minimum of two service attendants and a bartender for any party over forty (40) people.

RECEPTION GUIDELINES

Weigh West Marine Resort reserves the right to supply, prepare, and serve all food and beverage on Resort property. No food or beverage items may be removed from function rooms. A deposit of 50% of the projected cost of food and beverage must be paid thirty (30) days prior to the event. If the booking is cancelled within thirty (30) days prior to the function there will be no refund on the deposit. The full amount of the function is due prior to departure and will include HST of 12% and a 17% service charge on the net amount of the food and beverage invoice.

MENU AND WINE SELECTION

All food and beverage must be supplied by Weigh West Marine Resort and meet a minimum catering requirement based upon the number of guests attending your function. We have several different buffet options to choose from for functions of twenty (20) or more, available in both the Harbour Lounge and Chinook Room. A plated dinner service is available in the Chinook Room for smaller groups of 50 and under.

Children 6—12 years - 30% discount; Children 5 and under - complimentary

We are happy to assist you in choosing the appropriate wine selections for your menu. Please contact the Food and Beverage Manager directly for current pricing and availability on special order alcoholic spirits and wine. Specialty products may require seven to thirty days to acquire in Tofino. All products must be supplied through the provincial branch of the LBD. Please note that current BC liquor laws prohibit the service of alcohol purchased off property.

MUSIC

All conveners bringing bands or music into the hotel will be charged \$57.55 in accordance with SOCAN (Society of Composers, Authors, & Music Publishers Canada) performing rights.

Policies & Information

CAKES

Weigh West Marine Resort is pleased to offer cake cutting and plating for your wedding.

SIGNAGE AND DECORATIONS

Any Signage required on site and installation methods for decorations must be pre-approved by the management of the Weigh West Marine Resort.

CANCELLATION

All cancellations must be made in writing and submitted to the Food and Beverage Manager no less than thirty (30) days prior to the event.

EVENT GUARANTEES

Weigh West Marine Resort requires a guaranteed number of guests who are attending the event two weeks prior to the event. We will be able to accommodate 10% more food if required for extra persons in attendance. In the event that a guarantee is not received, you will be charged the original contracted amount or the actual number of guests served, whichever is greater.

CONFETTI & RICE

Confetti & Rice are NOT permitted inside any guest room or conference area. Additional charges will be added to your accommodation / catering bills for any infractions.

GUEST ROOMS

For the comfort of all hotel guests, private parties in guest rooms are NOT permitted. If we receive complaints due to excessive noise from a guest room, the convener will be responsible for the room charge of that particular guest.

SPECIAL EVENT PLANNING

As a courtesy and appreciation of your business with the Weigh West Marine Resort, we are pleased to design a package for you and your family to experience the best of the West Coast. At the Weigh West Marine Resort we offer Whale Watching, Bear Watching, Chartered Fishing, Scuba Diving and Kayaking. Please review our offerings regularly, as we constantly strive to improve the quality of our catering / and recreational offerings.

Policies & Information

ACCOMMODATIONS

The management at the Weigh West Marine Resort is pleased to offer you and your guests a group discount of 10% off with the booking of ten (10) or more rooms.

SERVICES THAT ARE THE RESPONSIBILITY OF THE CLIENT

The Weigh West Marine Resort does not provide a Marriage Commissioner, floral arrangements, table centerpieces, cakes, photographers, music or guest books. That said, our management team can provide you with many local contacts who offer these services.

REVIEW AND ACKNOWLEDGEMENT OF THE TERMS

NAME: _____

SIGNATURE: _____

DATE: _____

To book your next function, or for additional information, please contact our Food and Beverage Manager

By Email: foodandbeverage@weighwest.com

By Phone: 1-250-725-3277 ext 255

For inquires regarding accommodation availability and rates for your next event please contact our reservations department at 1-800-665-8922

Or by email to info@weighwest.com